

**PROPOSED REVISION OF
REGULATION**

25X1A

(9 December 1954)

COORDINATION OF EXTERNAL RESEARCH

Revision of paragraph 2 to read:

CIA will employ external research only when its research requirements cannot be fulfilled more effectively by other means so far as consistent with security. Agency external research projects shall be coordinated within CIA and with other Government agencies to permit modification of terms of reference so that the requirements of all United States intelligence agencies may be considered; to assure against undesirable duplication of effort and unnecessary expense; and to maximize utilization of their results within the Government. In addition, in pursuance of [REDACTED] paragraph 3b (2), Agency external research projects involving more than \$5,000 in support of economic intelligence production will be submitted to the EIC for review.

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Revision of paragraph 3d to read:

The Security Office is responsible for providing security guidance in the initial stage of a proposed external research project and for effecting security clearances prior to the disclosure of classified information to outside contractors in accordance with Agency Regulations governing procurement under classified contracts.

Revision of paragraph 3e to read:

The offices of the Comptroller and the General Counsel and the Logistics Office are responsible in their respective fields and in accordance with Agency Regulations for assisting Agency personnel in consummating agreements with contractors required to fulfill external research requirements.

Revision of paragraph 4a to read:

Initiation of an External Research Project:

Document No. _____
No Change in Status ☐

☐ Revised

☐ Deleted

☐ Other

☐ Not Used

☐ Not Applicable

☐ Not Determined

☐ Not Specified

☐ Not Filled

☐ Not Filled

☐ Not Filled

☐ Not Filled

☐ Not Filled

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An office initiating an external research project, which requires Project Review Committee approval, will furnish the Special Assistant to the Director for Planning and Coordination at the earliest practicable date a draft copy of the information required for the Project Review Committee's "Project Outline" (See [REDACTED] or, in the case of a project to be approved by a Deputy Director, the information required by him.

Revision of paragraph 4b to read:

Preliminary Coordination:

On the basis of this information, the Special Assistant to the Director for Planning and Coordination will:

- (1) Ascertain if similar research has been or is being performed elsewhere;
- (2) So far as is consistent with security canvass the possible interests in the proposed project of other CIA offices and of other agencies to ascertain if their requirements can be taken into account through acceptable modification of the project;
- (3) In the case of Agency external research projects involving more than \$5,000 in support of economic intelligence production, arrange with the AD/RR for submission of the scope of such projects to the EIC for review and, if possible, obtain EIC recommendation before final approval of the project;
- (4) Obtain guidance from the Security Office concerning the security aspects of the proposal;
- (5) Arrange exploratory meetings, after consultations with the Logistics Office in the case of external research projects requiring a contract, with potential private contractors through [REDACTED]

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Revision of paragraph 4c to read:

Preparation of External Research Project for Approval:

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Following preliminary coordination, a project outline recommending approval of the project will be prepared by the sponsoring office in accordance with [REDACTED] Project Review Committee Procedures, or in the case of projects to be approved by a Deputy Director, as required by him.

Revision of paragraph 4d (1) to read:

- (1) After approval of a project for which a contract is required, the Chief of Logistics will coordinate actions necessary to the preparation and execution of the contract with the contractor and with such CIA offices as may be necessary. The Logistics Office will furnish copies of the contracts it negotiates to the Office of the Special Assistant to the Director for Planning and [REDACTED]

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Revision of paragraph 4e (1) to read:

- (1) Each office will monitor the projects it sponsors and will, when requested, advise the Special Assistant to the Director for Planning and Coordination on the status of its projects. The Special Assistant to the Director for Planning and Coordination, upon request, will assist the sponsoring office in resolving any problem encountered in the execution of the project whenever amendments to or changes in an external research contract are required they will be negotiated through the Logistics Office.

Revision of paragraph 4e (2) to read:

- (2) The sponsoring office will report the completion of an external research project to the Special Assistant to the Director for Planning and Coordination and, when appropriate, will forward the contractor's final report to the Office of Collection and Dissemination for dissemination. The sponsoring office shall also furnish to the Fiscal or Finance Division (whichever appropriate), Office of the Comptroller, a copy of the report of completion of the project to provide a documented basis for the accounting for the project.